



# Say Hello To A Revamped Ease

EaseCentral will soon be Ease!

The screenshot shows the 'Employees' page in the Ease HR system for Apple, Inc. The interface includes a navigation bar with tabs for Profile, Employees, Benefits, Documents, ACA, HRIS, Payroll, Logins, Marketplace, and Settings. Below the navigation bar is a search bar and a status filter set to 'Active'. The main content is a table of employees with columns for Name, Enrollment, Location, Type, and Hire date. The table lists ten employees with their respective enrollment statuses and hire dates.

Name	Enrollment	Location	Type	Hire date
CO Clara Ortega	Enrolling	Austin, TX	Full Time	18 Dec 2017
Evelyn Hoffman	Not started	Los Angeles, CA	Full Time	23 Apr 2017
AM Andrew Morales	Enrolled	San Francisco, CA	Part Time	03 Dec 2017
HC Hattie Chapman	Enrolling	Los Angeles, CA	Full Time	16 Jan 2017
Mason Sanders	Not started	San Francisco, CA	Full Time	01 Sep 2017
Celia Simon	Enrolled	San Francisco, CA	Part Time	07 Aug 2017
CD Celia Dunn	Enrolling	Austin, TX	Full Time	26 Sep 2017
JH Julian Hunt	Not started	San Francisco, CA	Full Time	13 Mar 2017
ED Eleanor Dean	Enrolled	Austin, TX	Full Time	02 Apr 2017
CA Christian Anderson	Enrolling	Austin, TX	Part Time	16 May 2017
NB Nancy Beck	Enrolling	Los Angeles, CA	Full Time	14 Jun 2017



## New Look For An Even Better Experience

Impress Your Employees With Cutting-Edge Software

Faster Employee Enrollments

Strengthen Employee Relationships

Find out more here: <https://bit.ly/2T4RNz7>



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The screenshot shows a user interface for adding employees. At the top, there is a blue icon of a person's profile. Below it, the text reads "Ready to add employees?" followed by "Drag and drop your .CSV file". There are two main options: "Bulk add employees" and "Add individually". The "Bulk add employees" section includes a description: "Add employees in bulk by uploading a .CSV file with a list of employees details." and a blue button labeled "Add employees". Below this button is a link: "Download the bulk import template". The "Add individually" section includes a description: "You can also add employees one at a time." and a blue button labeled "Add an employee". At the bottom of the interface, there is a link: "Need help? Read our guide on bulk import".



## What's New?

### Email Templates

Create & save templates for employee messages about enrollment status, logins, and document reviews.

### E-Signatures

Employees sign once and quickly apply their signature to each required field.

### Key Information At Your Fingertips

Access key information immediately following login such as enrollment progress, employee lists, & more.

### New Navigation

A better, guided workflow for you and your employees to complete common tasks.

Find out more here: <https://bit.ly/2T4RNz7>